

Registration Form



OLA
OUR LADY'S
ABINGDON

Details of Pupil

Surname (as it appears on birth certificate) _____

Forenames (as they appear on birth certificate) _____

Preferred Name _____ Religious Denomination (if any) _____

Date of Birth _____ Nationality* _____

Proposed date of entry _____ into YearGroup _____ Gender _____

Current year group _____

*If not a British or EU Citizen please provide a copy of passport & student visa (requirement of UK Border Agency)

Previous Education

Present school _____

Date entered _____ Date leaving _____

Address _____

Post code _____ Telephone No: _____

Name of Headteacher (who will be asked for a reference) _____

Previous school(s) attended with dates _____

Details of Parents (Legal guardians please complete as appropriate)

Father

Title _____

Full Name _____

Home Address _____

Town _____

County _____

Post Code _____

Email _____

Tel Numbers:

Home _____

Work _____

Mobile _____

Occupation _____

Where parents have different addresses please indicate where pupil lives: Mother Father

Mother

Title _____

Full Name _____

Home Address _____

Town _____

County _____

Post Code _____

Email _____

Tel Numbers:

Home _____

Work _____

Mobile _____

Occupation _____

Are parents jointly responsible for pupil's education? Yes No

Medical Needs

Please mention any medical condition that might affect your son/daughter's life at school

Learning Support

Has your son/daughter ever had any kind of specialist educational assessment or received learning support? Yes No

If 'yes' please give details:

Further Information

Please list other schools (if any) for which your son/daughter has been entered:

Is OLA your first choice? Yes No

How did you first hear of OLA? Circle all that apply:

Local reputation Present school Advertisement Church Website

Word of mouth Current/past pupil/parents Other _____

Connection with school (if any) _____

Details of other children (Name, date of birth & current school) _____

Have you visited the school before? Tick all that apply:

Open Morning Parents only tour Tour with child

Conditions of Admission

1. Fees are payable in advance and should be paid no later than the due date on the invoice. Any accounts outstanding after this date will be subject to a surcharge.
2. Contractual liability remains with the signatories on the original application form, irrespective of who subsequently pays the fees.
3. Fees are not refundable in the event of ill health, enforced absence, or if any pupil is required by the Principal to leave the School.
4. A full term's notice is required in writing before the withdrawal of a pupil or before the discontinuation of any subject for which extra fees are payable. Should notice NOT be given, a full term's fees will be charged.
5. The Principal reserves the right to suspend or require the removal of a pupil at any time if either his/her conduct or progress should prove unsatisfactory.
6. The school cannot accept responsibility for any loss or damage to pupils' property while on the school premises.

We have read the Conditions of Admissions listed above. Should our son/daughter be admitted to the School we undertake to observe them fully.

Signed: Father/Guardian _____ Date _____

Mother/Guardian _____ Date _____

Both parents should sign this form and return it to the Admissions Registrar. The Admission Fee of £100 should be paid into the following account (or a cheque made payable to Our Lady's Abingdon Trustees Ltd). Please use your child's name as the reference. **The fee is not required for pupils who currently have a sibling in the School:**

Bank	HSBC
Account Name	Our Lady's Abingdon Trustees Ltd
Sort Code	40-08-10
Account Number	01584863
IBAN	GB73HBUK40081001584863
BIC	HBUKGB4116A

FOR OFFICE USE ONLY:

Entrance fee paid _____ Date _____ Cheque No: _____

Our Lady's Abingdon, Radley Road, Abingdon-on-Thames, Oxon, OX14 3PS

Tel: 01235 524658 Fax: 01235 535829 Email: admissions@olab.org.uk Web: www.olab.org.uk

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